

**Leicester City Council
Scrutiny Review**

THE VIABILITY OF A COMMUNITY LOTTERY

A review of the Neighbourhood Services Scrutiny Commission

4th September 2019

Background to scrutiny reviews

Determining the right topics for scrutiny reviews is the first step in making sure scrutiny provides benefits to the Council and the community.

This scoping template will assist in planning the review by defining the purpose, methodology and resources needed. It should be completed by the Member proposing the review, in liaison with the lead Director and the Scrutiny Manager. Scrutiny Officers can provide support and assistance with this.

In order to be effective, every scrutiny review must be properly project managed to ensure it achieves its aims and delivers measurable outcomes. To achieve this, it is essential that the scope of the review is well defined at the outset. This way the review is less likely to get side-tracked or become overambitious in what it hopes to tackle. The Commission's objectives should, therefore, be as SMART (Specific, Measurable, Achievable, Realistic & Time-bound) as possible.

The scoping document is also a good tool for communicating what the review is about, who is involved and how it will be undertaken to all partners and interested stakeholders.

The form also includes a section on public and media interest in the review which should be completed in conjunction with the Council's Communications Team. This will allow the Commission to be properly prepared for any media interest and to plan the release of any press statements.

Scrutiny reviews will be supported by a Scrutiny Officer.

Evaluation

Reviewing changes that have been made as a result of a scrutiny review is the most common way of assessing the effectiveness. Any scrutiny review should consider whether an on-going monitoring role for the Commission is appropriate in relation to the topic under review.

For further information please contact the Scrutiny Team on 0116 4546340

To be completed by the Member proposing the review		
1.	Title of the proposed scrutiny review	Scrutiny Review of 'The Viability of a local Community Lottery'
2.	Proposed by	Cllr Jean Khote, Chair of Neighbourhood Services Scrutiny Commission
3.	Rationale Why do you want to undertake this review?	<p>As budget pressures continue to grow on all aspects of the council's work, there will continue to be an impact on the funding available for the voluntary & community sector in Leicester. Therefore, new funding and income generation options need to be considered for the future.</p> <p>Many other councils are now operating or in the process of setting up a local Community Lottery as a means of accessing a new funding stream to support local good causes.</p> <p>Leicester City Council may want to consider the viability of a local Community Lottery as one option to raise funds for good causes.</p>
4.	Purpose and aims of the review What question(s) do you want to answer and what do you want to achieve? (Outcomes?)	<p>The purpose of this review is to highlight the potential risks, the benefits and the impacts involved for Leicester City Council in considering the option of a local community lottery.</p> <p>It is hoped that the following outcomes would be achieved:</p> <ul style="list-style-type: none"> • Understanding of what a Community Lottery is • Consider what the impact a Community Lottery would have on a Leicester's communities, including moral and social implications as well as equalities implications • Understand what the resource implications for setting up and maintaining the Lottery are • Consider how current Council strategies and funding support for the VCS would impact having such a lottery system

5.	<p>Links with corporate aims / priorities How does the review link to corporate aims and priorities?</p>	<p>This review topic links into the support for the city's <i>neighbourhoods and communities</i>.</p> <p>Consideration to be given to:</p> <ul style="list-style-type: none"> • The council's commitment to anti-poverty and the current work to develop an Anti-Poverty Strategy • The recent Scrutiny review into 'The Impact of Gambling on Vulnerable Communities' • Existing support for the voluntary and community sector for example via Crowdfund Leicester
6.	<p>Scope Set out what is included in the scope of the review and what is not. For example which services it does and does not cover.</p>	<p>The review will include:</p> <ul style="list-style-type: none"> • the financial aspects and impacts • the moral and social implications • the resource implications • the risks and benefits to the council and the community <p>The review will not:</p> <ul style="list-style-type: none"> • set out a methodology of how to implement a community lottery, it will only consider the viability of having one.
7.	<p>Methodology Describe the methods you will use to undertake the review.</p> <p>How will you undertake the review, what evidence will need to be gathered from members, officers and key stakeholders, including partners and external organisations and experts?</p>	<p>The review evidence gathering will include:</p> <ul style="list-style-type: none"> • Best practice and experience of other councils • Relevant supporting research reports and documents • Views of councillors re: impacts to wards
	<p>Witnesses Set out who you want to gather evidence from and how you will plan to do this</p>	<ul style="list-style-type: none"> • LCC Financial and Community Services lead directors • LCC Lead Executive Members (e.g. Cllr Clair, Cllr Russell) • Council's regulatory responsibilities and impacts – lead directors • Council support for VCS – lead officers • Evidence from other councils
8.	<p>Timescales How long is the review expected to take to complete?</p>	Two months
	Proposed start date	October 2019
	Proposed completion date	End of December 2019

9.	<p>Resources / staffing requirements</p> <p>Scrutiny reviews are facilitated by Scrutiny Officers and it is important to estimate the amount of their time, in weeks, that will be required in order to manage the review Project Plan effectively.</p>	<p>The review can be conducted within the resources of the scrutiny team. It is estimated a total of three weeks of collective time over the proposed period will be required to support the review and prepare the report.</p>
	<p>Do you anticipate any further resources will be required e.g. site visits or independent technical advice? If so, please provide details.</p>	<p>No outside technical advice is envisaged to be needed.</p>
10.	<p>Review recommendations and findings</p> <p>To whom will the recommendations be addressed? E.g. Executive / External Partner?</p>	<p>ALL recommendations will be directed to the City Mayor and Executive.</p>
11.	<p>Likely publicity arising from the review - Is this topic likely to be of high interest to the media? Please explain.</p>	<p>It is expected that this review will generate medium media interest and the Lead Directors, the Executive lead and the council's communications team will be kept aware of any issues that may arise of public interest.</p>
12.	<p>Publicising the review and its findings and recommendations</p> <p>How will these be published / advertised?</p>	<p>There will be a review report that will be published as part of the commission's papers on the council's website.</p>
13.	<p>How will this review add value to policy development or service improvement?</p>	<p>The review hopes to set out clearly the potential impacts, the risks and the possible benefits of a local community lottery option.</p>

To be completed by the Executive Lead

14.	Executive Lead's Comments	
	The Executive Lead is responsible for the portfolio so it is important to seek and understand their views and ensure they are engaged in the process so that Scrutiny's recommendations can be taken on board where appropriate.	<p>I am happy to be part of this review taken up by the Neighbourhood Services Scrutiny Commission</p> <p>Councillor Piara Singh Clair, Deputy City Mayor</p>

To be completed by the Divisional Lead Director

15.	Divisional Comments	
	Scrutiny's role is to influence others to take action and it is important that Scrutiny Commissions seek and understand the views of the Divisional Director.	Local lottery schemes have attracted significant negative media elsewhere in the country. Careful consideration needs to be given to align with the Council's key strategic priorities, particularly anti-poverty.
16.	Are there any potential risks to undertaking this scrutiny review?	
	E.g. are there any similar reviews being undertaken, ongoing work or changes in policy which would supersede the need for this review?	Negative publicity, conflict with gambling scrutiny review and conflict with the emerging anti-poverty strategy.
17.	Are you able to assist with the proposed review? If not please explain why.	
	In terms of agreement / supporting documentation / resource availability?	Yes, research resource will be available
	Name	Alison Greenhill
	Role	Director of Finance
	Date	22 August 2019

To be completed by the Scrutiny Support Manager

18.	Will the proposed scrutiny review / timescales negatively impact on other work within the Scrutiny Team? (Conflicts with other work commitments)	It is anticipated that there will no adverse impact on the scrutiny team's work, to support this review but it must be anticipated that there may need to be some prioritising of work done during the time of this review.
	Do you have available staffing resources to facilitate this scrutiny review? If not, please provide details.	The review can be adequately support by the Scrutiny Team as per my comments above.
	Name	Kalvaran Sandhu, Scrutiny Support Manager
	Date	21/08/19